

# Shadow Wood Homeowners Association

Property Address	Member Number																					
<b>Resident Emergency Registration Form</b>																						
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p><b>Please choose a reason for update:</b></p> <p><input type="checkbox"/> New Owner</p> <p><input type="checkbox"/> New Tenant (Move In/Out fee Included)</p> <p><input type="checkbox"/> Address Change</p> <p><input type="checkbox"/> Vehicle Change</p> <p><input type="checkbox"/> Annual Update-No Changes</p> </div> <div style="width: 48%;"> <p><b>Please specify resident status:</b></p> <p><input type="checkbox"/> Owner Occupied</p> <p><input type="checkbox"/> Tenant related to Homeowner Relationship: _____</p> <p><input type="checkbox"/> Tenant Occupied</p> <p><input type="checkbox"/> Unoccupied</p> </div> </div>																						
<p>Please choose one address for all correspondence, including account statements, Association notices and monthly newsletters. Tenants must be provided copies of Newsletters and notices by the Homeowner or Agent.</p>																						
<p><b>Homeowner</b> (Must match name on Grant Deed)</p>																						
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; padding: 2px;">Name</td> <td style="width:50%; padding: 2px;">Email</td> </tr> <tr> <td colspan="2" style="padding: 2px;">Mailing Address</td> </tr> <tr> <td style="width:33%; padding: 2px;">Phone</td> <td style="width:33%; padding: 2px;">Cell</td> <td style="width:33%; padding: 2px;">Work</td> </tr> </table>		Name	Email	Mailing Address		Phone	Cell	Work														
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<p><input type="checkbox"/> <b>Tenant</b></p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; padding: 2px;">Name</td> <td style="width:25%; padding: 2px;">Lease begins</td> <td style="width:25%; padding: 2px;">Lease ends</td> </tr> <tr> <td colspan="3" style="padding: 2px;">Email</td> </tr> <tr> <td style="width:33%; padding: 2px;">Phone</td> <td style="width:33%; padding: 2px;">Cell</td> <td style="width:33%; padding: 2px;">Work</td> </tr> </table>		Name	Lease begins	Lease ends	Email			Phone	Cell	Work												
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<p><input type="checkbox"/> <b>Property Management Company</b></p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; padding: 2px;">Company</td> <td style="width:50%; padding: 2px;">Agent</td> </tr> <tr> <td colspan="2" style="padding: 2px;">Address</td> </tr> <tr> <td style="width:33%; padding: 2px;">Phone</td> <td style="width:33%; padding: 2px;">Cell</td> <td style="width:33%; padding: 2px;">Email</td> </tr> </table>		Company	Agent	Address		Phone	Cell	Email														
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<p>Tenants have received and reviewed copies of the following:</p> <p><input type="checkbox"/> <b>Bylaws</b>   <input type="checkbox"/> <b>CC&amp;R's</b>   <input type="checkbox"/> <b>Rules Handbook</b>   <input type="checkbox"/> <b>Parking Rules</b></p> <p><i>Please attach a copy of the lease agreement and criminal background check for all tenants.</i></p> <p><input type="checkbox"/> <b>Move In/Out Fee of \$400 payable to: Shadow Wood HOA (Required for any change of occupancy)</b></p>																						
<p><b>Vehicle</b>   Please complete for ALL vehicles in your household including motorcycles.  <i>Any vehicle without current insurance or registration is subject to tow at the owner's expense.</i></p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:25%;">Make</th> <th style="width:25%;">Model</th> <th style="width:25%;">License Plate</th> <th style="width:25%;">Owner</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>		Make	Model	License Plate	Owner																	
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<p><b>Resident</b>   In the event of an emergency, it is important that we have accurate information regarding the residents of the community. Please complete for all residents, including children, and pets living in the unit.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:33%;">Name</th> <th style="width:33%;">Relationship</th> <th style="width:33%;">Phone number</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>		Name	Relationship	Phone number																		
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Please return to: Management Solutions, 6200 Buena Vista Dr., Newark CA 94560  
 (510) 659-8969      (510) 656-4495 fax      managementsolutionshoa@gmail.com