

Ridgewood Manor I Homeowners Association

Property Address	Member Number
------------------	---------------

Resident Emergency Registration Form

Please choose a reason for update: <input type="checkbox"/> New Owner <input type="checkbox"/> New Tenant (Move In/Out fee Included) <input type="checkbox"/> Address Change <input type="checkbox"/> Vehicle Change <input type="checkbox"/> Annual Update-No Changes	Please specify resident status: <input type="checkbox"/> Owner Occupied <input type="checkbox"/> Tenant related to Homeowner Relationship: _____ <input type="checkbox"/> Tenant Occupied <input type="checkbox"/> Unoccupied
---	--

Please choose one address for all correspondence, including account statements, Association notices and monthly newsletters. Tenants must be provided copies of Newsletters and notices by the Homeowner or Agent.

Homeowner (Must match name on Grant Deed)

Name	Email	
Mailing Address		
Phone	Cell	Work
<input type="checkbox"/> Tenant		
Name	Lease begins	Lease ends
Email		
Phone	Cell	Work
<input type="checkbox"/> Property Management Company		
Company		Agent
Address		
Phone	Cell	Email

Tenants have received and reviewed copies of the following:

- Bylaws**
 CC&R's
 Rules Handbook
 Parking Rules

Please attach a copy of the lease agreement and criminal background check for all tenants.

- Move In/Out Fee of \$200 payable to: Ridgewood Manor I HOA (Required for any change of occupancy)**

Vehicle

Please complete for ALL vehicles in your household including motorcycles.
Any vehicle without current insurance or registration is subject to tow at the owner's expense.

Make	Model	License Plate	Owner

Resident

In the event of an emergency, it is important that we have accurate information regarding the residents of the community. Please complete for all residents, including children, and pets living in the unit.

Name	Relationship	Phone number

Pets	<input type="checkbox"/> Dog <input type="checkbox"/> Cat	Breed	Weight	Name
	<input type="checkbox"/> Dog <input type="checkbox"/> Cat	Breed	Weight	Name

Date Completed	Homeowner Signature
----------------	---------------------