



**Baywood Villas Maintenance Corporation
APPLICATION FOR ARCHITECTURAL APPROVAL**

Homeowners are required to submit property improvement plans to the Association for review and comment prior to beginning the improvements. Each homeowner is subject to these restrictions. City approval and permits may be required but do not constitute approval of Baywood Villas Maintenance Corporation.

NAME: _____ DATE: _____
(Please Print)

ADDRESS: _____

PHONE: (Home) _____ (Work) _____

Proposed Start Date: _____ Finish Date: _____

CHECK ALL THE FOLLOWING IMPROVEMENT TYPES THAT APPLY TO YOUR REQUEST

HOME REPAIR / MAINTENANCE:

- Lighting Satellite Dish/Antenna Windows/Doors Painting
- Patio Furniture Interior Structural Alterations
- Other (specify) _____

To avoid delays, please attach as many additional pages as needed to properly describe the improvement to the Architectural Committee (ARC), including plans, sketches and/or diagrams showing all colors, dimensions, materials, location on the lot, etc.

Important: ARC approval in no way relieves the homeowner of the responsibility for proper drainage. Additionally, obtaining approval from the ARC Committee does not remove the obligation of the applicant to obtain the necessary approvals from the applicable municipal or governmental agency, nor does approval from the ARC Committee guarantee approval from any other agencies. Disclaimer: By granting approval of an ARC application, the ARC Committee makes no warranties or claims regarding the structural integrity of the plans, drawings and specifications or that the improvement if completed consistent with the plans, drawings and specifications is free from defects.

NEIGHBOR AWARENESS STATEMENT: To avoid delays, please obtain neighbor Acknowledgement signatures for every neighbor that is affected by your planned improvement. Your neighbor's acknowledgement is for information purposes only. You may be approved or denied regardless of your neighbor's acknowledgement.

Neighbor Name(s): _____	Neighbor Name(s): _____
Neighbor Address: _____	Neighbor Address: _____
Daytime Phone: _____	Daytime Phone: _____

NOTE: Improvement work may not commence without written approval of the Baywood Villas Maintenance Corporation. Please submit plans anticipating up to 45 days for review and comment by the Architectural Review Committee (ARC). Unauthorized improvements are subject to removal.



IMPROVEMENT APPLICATION (continued)

1. Plans which include pre-assembled structures or kits must include cut sheets or product specifications, colors, dimensions, materials and all other collateral material necessary for proper review.
2. The committee must be informed of all materials used in your improvements in sufficient detail for proper review. Where appropriate, submit samples, a brochure or color photos of the material. The Association may ask for more information regarding your improvement during the review process.
3. Depending on the improvement, the Association may solicit input from your neighbors regarding your submission and consider their input as part of the review process. It is prudent that you discuss proposed changes to your home with your surrounding neighbors and obtain neighbor acknowledgement.
4. **PLEASE NOTE: The City of Fremont requires approval for certain types of improvements. You may be required to get permits and other conditions may apply. The owner is solely responsible for fulfilling any municipal requirements.**

Owner Signature

Date

DESCRIBE YOUR IMPROVEMENT:

WHO IS YOUR CONTRACTOR?

I'm performing the work myself.

My general contractor is: _____

THIS SPACE FOR ARCHITECTURAL COMMITTEE USE ONLY

The Architectural Committee has determined that this application is:

_____ APPROVED (Subject to compliance with Association's CC&R's and By-Laws and approval by all applicable local, state, and federal agencies.)

_____ DISAPPROVED AS SUBMITTED FOR THE FOLLOWING REASONS:

- (A) Improvements detrimental to the surrounding properties as a whole
- (B) Improvements not in harmony with the surrounding structures
- (C) Improvements unreasonably interfere with other existing lots
- (D) Improvements will be a burden on the Association
- (E) Application incomplete; specifically: _____

Signature of ARC Member: _____ Date: _____

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